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| **Bolshaw PTFA Meeting Minutes**  **22/01/2024** | | |
| Item | Notes | Actions |
| 1 | **Welcome**:  Those in attendance were:  Louise Scanlon – LS  Jessica Dawson – JD  Nicola Oakley – NO  Aline Rowley – AR  Jo Austin - JA  **Apologies:**  Polly Harris |  |
| 2 | Update on current matters:  LS confirmed £1000 donation from HG Youth Club Trust. Awaiting date from Miss Brown/Mrs Vernon for cheque presentation.  LS to chase school on Weds 24th if we've had no response.  JD noted Natwest match funding due but not yet been credited in the account. LS advised was told could take 3-5 working days | Louise |
| 3 | Requests from school  Mrs Loxam has requested new books for Y3 and Y4. They are not subject to VAT, so JD will order for school.  LS to liaise with Mrs Loxam and see if they will recycle older books. JA aware of Scndhndbks in Wilmslow who resell children's and young adult books.  It was agreed that the process of school requesting funding from the PTFA needed to be more formal and structured. LS will liaise with Mrs Loxam and suggest that any requests are made by email at the end of a term, for consideration at a PTFA meeting and a decision to be communicated at the start of the following term. | Jess to order  Louise to liaise with school re clear out of older books  Louise to liaise with Mrs Loxam re periodic and formal requests for funding from school |
| 4 | The PTFA agreed to fund gifts to mark significant holidays.  Chinese New Year falls on 10th Feb – JD to organise red envelopes and chocolate coins for the children. NO to print child friendly information re the significance of the gift. To be given out in school on 9th Feb.  Easter – discussed chocolate lollies and something educational/useful as opposed to 'tat'.  Eid falls in April – gift to be determined. | JD envelopes and coins  NO to print. |
| 5 | Other events arising this year included:  Valentines – sell blind bags for £2.50 via sum up in the weeks preceding Valentines, and school to hand out blind bag purchases on 9th Feb. NO to purchase love hearts and bags.  Mother's Day & Father's day will run in the same way. | NO to purchase  LS to set up Sum Up |
| 6 | Bangers and Bingo – suggest date of 16th or 17th May to school.  LS to ask Laura Hadfield if she'd be bingo caller  Develop playlist of well known sing along music for interval atmosphere  JA/LS to sort use of gas for the BBQ. Suggested purchasing pork and veggie sausages. Veggie to be prepared prior to the event, which meets halal dietary requirements. Pre sell food prior to the event to determine quantities. Simon Kelly previously volunteered to run the BBQ. Approach Warburtons for hot dog roll donations  Alcohol licence would be beneficial. JD to apply when necessary. Proposed selling beer/cider/prosecco and Coke/diet coke/fruitshoots (no tea and coffee) | Louise  Jo/ Louise gas/veggie sausage  Louise to arrange Sum Up purchases in due course  Nicola apply to Warburtons in due course  Jess – licence  Polly – alcohol? |
| 7 | Other fundraising ideas:  Dress down days – LS to speak to school to arrange some dates  Spring and summer discos - 25th April & 18th July  Summer fair – 13th July  Car boot sale – 15th June  Dates are suggestions for school and therefore TBC. | LS to liaise with Mrs Loxam |