

BOLSHAW PRIMARY SCHOOL



Charging and Remissions Policy

Date Written	May 2016
Review Date	January 2018
Ratified on:	May 2016

CHARGING AND REMISSIONS POLICY

As required by the Education Reform Act of 1988 the School Governors are required to determine a charging and remissions policy.

1. Activities

1.1 This policy confirms the right of the school to invite voluntary contributions for the benefit of the school or in support of any activity organised by the school whether during or outside school hours.

1.2 No charge will be made (except at i, ii and iii below) for any activity offered to the pupils during the school day.

1.3 No charge will be made (except at i to iv below) for any activity which is organised by the school outside the school day.

- i. Charges may be made for the actual cost of tuition to individuals or small group tuition in the playing of musical instruments not being part of the syllabus or prescribed examination where parents have indicated their agreement in advance.
- ii. Charges may be made for materials or ingredients required for practical subjects where parents have indicated in advance their desire to own the product.
- iii. Charges may be made for the actual cost of board and lodgings.
No charge, in respect of board and lodgings, will be made for pupils whose parents are in receipt of income support or family credit for board and lodging
 - (a) during school hours or
 - (b) outside school hours but required to fulfil a statutory duty or syllabus to a prescribed examination.
- iv. Charges may be made for other activities which are recognisably distinct from the curriculum where parents have indicated in advance their agreement.

1.4 The school governors reserve the right to charge for other activities

2. Damages and Losses

2.1. Charges may be made for the cost of repairing or replacing any damaged property or item resulting from a pupil's inappropriate behaviour.

2.2 Charges may be made for the cost of replacing any non returned property or item that has been loaned to a pupil.

3. Terms

3.1. Terms used in this policy are those defined within the legislation.

4. School Hours

- 4.1. School hours are those when the school is actually in session – it does not include the midday break.

5. Remissions

- 5.1 The discretion to remit on whole or in part any charge that may be made by the school has been vested in the Headteacher
- 5.2 Remission may be made on the grounds of educational considerations with regard to both pupil and the school needs.
- 5.3 Remission may be made on the grounds of financial considerations with regard to both the pupil and the school needs.
- 5.4 Remissions may be made on a group or an individual basis. The Governors anticipate that it may be necessary from time to time to amend the policy but if so, parents will be notified accordingly.